

ANNUAL GENERAL MEETING MONDAY 25 NOVEMBER 2019

MINUTES

Annual General Meeting (AGM) of members of the Australia Japan Society of NSW Incorporated, held at the offices of HWL Ebsworth, Level 14, Australia Square, 264-278 George Street Sydney on Monday 25 November 2019 at 6.00pm.

1. Attendees

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| Philip Mitchell (President) | Momoe Ohtani |
| Anita Byrnes | Masaki Takahara (JETRO) |
| Terry Crotty | Teri Teramoto |
| Tim Griffiths | Ben Trumbull |
| Michele Miller | Keiichi Tsuzurahara |
| Masanori Ohtani | |

2. Welcome and Quorum

The President, Philip Mitchell, welcomed the members in attendance. With the required quorum of five (5) financial members being present the meeting was declared open.

3. Apologies and proxies

Apology - Diane Vukelic. A proxy was received from Jiro Terada from Mitsubishi Materials (Australia) Pty Ltd nominating the Chairman.

4. Adoption of Minutes of Annual General Meeting held on 21 November 2018.

RESOLVED that the minutes of the above meeting be accepted.

Moved Terry Crotty
Seconded: Michele Miller

There was no business arising from the meeting.

5. President's Report

The President acknowledged the very broad base of the Society encompassing corporate members, educational institutions, students and individuals, young and old who have a genuine interest in supporting and promoting the Australia – Japan relationship.



He noted the increase in interest from people attending events and applying for membership of the Society since the National Conference held in October 2018.

The President thanked members for their great support throughout the year to help make the Society the organisation it is today. He indicated that 2019 had been a very active year for events which included the popular Shaberanaito events together with other social, business and cultural events held throughout the year.

He also acknowledged the partner allied organisations including the Japan Foundation, JETRO, JETAA and others.

He welcomed the new Consul-General Masahiko Kiya and thanked the Consul-General and his staff for their ongoing support provided to the Society.

The Society's annual University Awards showcased the highest performing students from the six universities sponsored by AJS NSW.

The President thanked all Board members for providing their time voluntarily and for their individual contributions throughout the year in progressing the aims and objectives of the Society.

RESOLVED that the President's Report to Members dated November 2019 be accepted.

Moved: Philip Mitchell
Seconded: Anita Byrnes

6. Treasurer's Report

Keiichi Tsuzurahara presented the report and provided an overview of the year's activities and the financial results. He indicated the Society had a small surplus of \$1,063.47 for the year which is in line with the Society's objective to at least break even in its operations. He indicated a very positive balance sheet result with a strong asset base and a small liability component.

RESOLVED that the Finance Report be adopted.

Moved: Keiichi Tsuzurahara
Seconded: Teri Teramoto

The President acknowledged the Treasurer and the support of his employer, KPMG, for the good work he has done over several years managing the Society's financial accounts. He noted Keiichi would continue as a Board member with Ben Trumbull taking on the role of Treasurer.





AUSTRALIA JAPAN SOCIETY OF NSW INC.

7. Election of Office Bearers and Ordinary Committee Members

The President indicated that 10 nominations had been received and the number of nominations had not exceeded the number of available positions. There being fewer nominations than the maximum permitted under the Rules, the President declared that all following nominees were elected:

President: Philip Mitchell
Vice President: Anita Byrnes
Treasurer: Benjamin Nathan Trumbull
Secretary/Public Officer: Terrence (Terry) Crotty

Committee Members: Timothy Griffiths, Michele Miller, Masanori Ohtani, Teri Teramoto, Keiichi Tsuzurahara and Diane Vukelic

The President requested Benjamin Trumbull to inform the Commonwealth Bank of his appointment as Treasurer and have his name added as an authorised signatory for all accounts of the Society.

The President thanked all Board Members for their ongoing support and activities.

8. Other Business Raised by Members in Attendance

There being no other business the President thanked members for their attendance. The meeting closed at 6.10pm.

Signed as a true and correct record.

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Philip Mitchell
Chairman

Date:

